**BETHANY LUTHERAN COLLEGE**

**Add/Drop Form**

<table>
<thead>
<tr>
<th>Student Name (print)</th>
<th>Student ID Number</th>
<th>Date</th>
<th>Semester</th>
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<tr>
<th>Advisor Signature</th>
<th>Compliance Officer signature</th>
<th>PSEO Student?</th>
<th>VA Student?</th>
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<tbody>
<tr>
<td></td>
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<td>Yes</td>
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**Instructions:**
1. Courses dropped within the first week of the semester will have the registration cancelled.
2. Courses dropped during the 2nd - 10th week of classes will be given a grade of “W”.
3. Courses dropped after the withdrawal period has expired will result in “WP” or “WF”. Course professor must notify the Registrar’s Office regarding grade to assign.
4. A change of course becomes effective ONLY when completely processed by the Registrar’s Office.

If you are a participant of Intercollegiate sports you MUST obtain the signature of the NCAA Compliance Officer.

<table>
<thead>
<tr>
<th>Course No.</th>
<th>Sec.</th>
<th>Course Title</th>
<th>Credits</th>
<th>Instructor’s Signature</th>
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Registrar’s Office ● Old Main Room 228 ● registrar@blc.edu ● 507-344-7310 or 507-344-7309

Form Revised 7/13/2012