



Vehicle Registration Form

Please complete and turn this form into the Bethany Business Office located in room #211 of Old Main.

Check one: Student Faculty/Staff Guest/Overnight
 Temporary/Adjunct Employee Bethany ID Number (if known): _____

Student Choices

- I am a commuter student and only wish to register my vehicle as required. I understand I **do not have** any on campus parking privileges including during city snow emergencies and I must park on the public street at all times. *(No fee required)*
- I wish to purchase a student parking permit. *(Permit fee required)*

Contact Information (Please print)

First name: _____ Middle: _____ Last: _____
 Cell number: (_____) _____ Other number (if no cell): _____
 Address: _____ City: _____ State: _____ Zip: _____

License plate

Number: _____ State: _____

Vehicle Information

Type: Car Truck/Pickup SUV Motorcycle Van
 Color: _____ Make: _____ Model: _____

>> Please read the NOTICE section on page 2 before signing. <<

OFFICIAL USE ONLY	
Overnight Guest Permit Valid: FROM _____ / _____ / _____ TO _____ / _____ / _____	
Permit type: <input type="checkbox"/> Student (SP) <input type="checkbox"/> Commuter Student (CS) <input type="checkbox"/> Guest Parking (GP) <input type="checkbox"/> Faculty/Staff (FS) <input type="checkbox"/> Temporary Student WITH Permit (TS) <input type="checkbox"/> Temporary Student WITHOUT Permit (TSNP) <input type="checkbox"/> Temporary Faculty/Staff (TF) <input type="checkbox"/> Temporary/Adjunct Employee (AV) <input type="checkbox"/> Special Groups (SG)	
Payment Method: <input type="checkbox"/> Cash <input type="checkbox"/> Check _____ <input type="checkbox"/> Credit <input type="checkbox"/> POA	
Permit Number: _____ - _____ Fee: \$ _____ Permit issued by: _____	

NOTICE

(Please read and fully understand the following before signing)

- Each academic year, all students must register their vehicle with Bethany Lutheran College or face a fine of \$100 for unregistered vehicle.
- All students with a vehicle, who reside on campus, must purchase a student parking permit due to a city ordinance that prohibits 24-hour consecutive parking on public streets.
- On campus student parking privileges are only offered to students who purchase a student parking permit. Parking lots 1, 2, 3 & 4 are the only designated student parking areas on campus.
- All students (on campus residents and commuter students) may not use visitor parking or employee parking areas at anytime.
- Students who park in visitor parking or abuse 10-minute parking areas will be towed at the vehicle owner's expense.
- All Bethany parking permits are not transferable from one vehicle to another. Students and employees must return their old parking permit to the Business Office to be issued a new one at no additional cost.
- When a vehicle is issued new license plates, you are required to complete another Vehicle Registration Form as soon as possible and turn it into the Business Office before parking on campus to avoid being cited.
- "Event Parking" sandwich board signs are used to post employee parking lots for guest parking. Students are not allowed in posted employee parking areas at any time. All students attending events are to use student parking lots with the required permit, or use public street parking near our athletic fields.
- I agree to read and abide by the Bethany parking regulations that are provided to me upon registering my vehicle with Bethany Lutheran College. I also understand as the registered owner I am responsible for all fines and fees issued to my vehicle regardless of who is driving at the time of the violation.

*I hereby certify that the above information is accurate and true. I will also abide by the terms listed under the *NOTICE* section.*

Signature _____ Date: _____